

**“YEAR OF PURPOSEFUL ECONOMIC ADJUSTMENT”**

**PUBLIC SERVICE MINISTRY**

**CIRCULAR NO. 13/1997**

**REFERENCE NO. PS:22/1/1 VII**

FROM: Permanent Secretary,  
Public Service Ministry

TO: All Permanent Secretaries,  
Heads of Departments and  
Regional Executive Officers

**SUBJECT:**

Absence from duty without leave/ permission during  
the period 11<sup>th</sup> September to 19<sup>th</sup> September, 1997

DATE: 1997-09-30

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I refer to the above subject and wish to inform you that in keeping with the terms of resumption signed on the 19<sup>th</sup> September, 1997, with the Guyana Public Service Union, it has been agreed that the period during which any worker was absent from duty without leave/permission as a result of industrial action taken by the Union during September, 1997, should be regarded as no pay leave.

2. It was also agreed that there will no victimization on either side and all letters issued to workers as a consequence of being absent from official duties during the period 11<sup>th</sup> September to 19<sup>th</sup> September, 1997, should be withdrawn.
3. As regards the deduction from the wages/salaries and/or monthly allowance received by the workers in respect of the days in which they were absent from duty, it was agreed that the amounts should be recovered by deduction from wages/salaries over a maximum period of three months commencing from October or November, 1997. In no case must deductions be made in less than three equal installments.
4. You are therefore requested to note the above and to arrange for appropriate action to be taken to:
  - (a) Recover the amounts paid to workers who may have been absent from work without leave/permission within the period 11<sup>th</sup> September, 1997, you are requested to provide me by 14<sup>th</sup> November, 1997, both dates inclusive, in the manner set out at paragraph 3 above;
  - (b) Withdraw any letters which may have been issued to any worker.
5. In order to give effect to Government's undertaking that there would be no break in service of the Personnel who were on strike during September, 1997, you are requested to provide me by 14<sup>th</sup> November, 1997, with a comprehensive return in the following format: -

MINISTRY/DEPARTMENT/REGION

NAME OF OFFICER	DESIGNATION	TOTAL NO. OF DAYS STRIKE	PERIOD FROM: TO:

6. Please bring the contents of this circular to the attention of all the relevant staff in your Ministries/Departments/Regions/Agencies and in particular, the officers in your Personnel and Accounting Divisions/Units for appropriate action and response as requested.

R. Sivanand, A.A  
Permanent Secretary  
Public Service Ministry  
Office of the President